***BEFORE*: Identify**

* What is the task?
* What are my goals?
* What are the obstacles?
* What do I need to know?
* What do I need to do this?

***AFTER: Evaluate***

* What have I done?
* How do I know if I’ve been successful?
* How could I improve?
* Did I solve the problem?
* Did I work well with my group?

***AFTER: Learn from the experience***

* What have I learnt?
* How have I changed?
* What do I think and feel now?
* How can I use what I’ve learnt?
* What would I change next time?

***BEFORE: Gather/Oganise***

* What do I know about this?
* Where have I seen this before?
* What information do I have already?
* How much do I understand?
* What questions can I ask?

***BEFORE/DURING*: Generate**

* How many ideas can I come up with?
* Who can help me?
* Where can I find out more information?
* What do other people think?
* Is there another way to do this?

***DURING: Decide***

* Which ideas are important?
* Which idea is the most feasible?
* What will happen if….?
* What is my plan?
* What else do I need to do?

***DURING: Implement***

* Let’s do it!
* How do I check my progress?
* Am I doing it efficiently?
* Is my plan working?
* What do I do next?

***AFTER: Communicate***

* Who can I tell?
* What should I say?
* How can I make the material visible?
* How do I interest others?
* What scaffolding technique can I use to make the presentation more participatory?

Adapted from

Belle Wallace, 2000

